

## Procrastinating Quilters Board Meeting

**Date:** January 3, 2019

**Submitted By:** Sharon Kalinowski

**Time:** 7:35 P.M.

**Location:** Seville Rec Center

**Purpose:** Transition of officers and 2019 planning

**Attendees:** Stephanie Sheppa, Sharon Kalinowski, Teri Roberts, Denise Swenson, Norma Santiago, Sue Ann Suderman, Penny Black, Linda Steinport, Robin Van Scoy, Pam Sprague, Janis Magee, Gale Pittman, Karen Pieczonka

### 2019 Board and Committee Chairs:

President	Robin Van Scoy
Vice President	Norma Santiago
Secretary	Sharon Kalinowski
Treasurer	Tracy Parks
Program & Sit'n'Sews	Stephanie Sheppa
Membership	Denise Swensen
Community Outreach	Gale Pittman
Quilt Retreat 2019	Janet Jensen & Diane Friedman
Quilt Retreat 2020	
Fifty-Fifty	Linda Steinport
Newsletter	Janis Magee
Web Site	
Hospitality/Party Coordinator	Norma Santiago & Team
Party Blocks	Linda Steinport & Penny Black
Historian	
Sunshine & Celebration	Paula Ricco
Parliamentarian	Penny Black
Nominating Committee	
2019 Quilt Show Liaison	Sharon Kalinowski
2019 Quilt Show Opportunity Quilt Mom	Pauline Mallory
2019 Quilt Show Nanny	Elaine Rice
2019 Quilt Show basket Coordintaor	Denise Appleman & Paula Ricco
Mystery Quilt	Janis Magee and Karen Pieczonka
Auditor	Janet Jensen

The meeting was preceded by a pot luck dinner and social gathering

Review and recognition of outgoing Officers:

- Robin thanked the outgoing officers
- Robin asked that outgoing and incoming officer meet to explain duties and transfer any materials
- **Robin** agreed to set up a meeting at the bank to update signatures for new officers

Review of New Board and identification of areas needing to be filled:

- see above table

Open discussion of what went well and identification of areas of change for 2019:

- It was agreed that there was a much improved attitude of inclusion for new members. In order to continue making progress in this area we agreed to:
  - Continue using the brochure Teri created for new members
  - Continue to provide a temporary badge for new members
  - There was some discussion about having a buddy for them if they came unaccompanied
- We agreed we would like to see more celebration of our members – **Sunshine** chair will lead
  - Each month we will recognize the birthdays. It is hoped that this will allow for more celebration of members and provide a way to get to know each other
  - Continue to send cards to members needing some sunshine
- Sit’N’Sew: We will continue with 2 each year
- Creation of Standing Rules:
  - **Robin** would like to create a list of standing rules. There are a number of things that we do that are tradition that are not captured.
- Snacks : Hospitality Team
  - We will continue to provide snacks and drinks at each meeting
  - We will not set up tables and only use the chair set up, except for parties when they are needed
  - Each month 4-5 people will be asked to sign up for set up/take down and snacks
  - Planning is for 40 people at each meeting
  - Arrival for set up is 6:15
- Give Away Table will continue
- Robin proposed that we hold Board Meetings quarterly
  - The board agreed that this would be sufficient
  - Since the By-Laws state we are to meet monthly, **Robin** will put it in front of the membership for a vote
- Review of Year-end Financial report from 2018: - Treasurer
  - Karen presented the year-end report which is provided in the secretary’s notes
  - It was accepted by the board
- Review of proposed budget for 2019
  - **Sharon K** was asked to obtain the actual amount received from 2017 quilt Show and the projected amount for 2019.

- By-laws state that a president serving 2 years shall be awarded a quilt made by the members. Since Lori did not qualify and did not wish to receive one, it was voted that we utilize a portion of the 2018 budgeted amount to give her a gift card to one of her favorite places to shop.
- Sharon K was asked to do the filing for 2018. She will review the requirements and consult with Sue Ann about the process
- Currently we have 2 bank accounts one for the Quilt Show and the other for operating expenses. It was proposed that we combine the accounts and keep the quilt show as a separate line item. The board voted to combine these accounts.
- Robin asked that the treasurer create a balance sheet for review
- 2019 Programs review:
  - January – Business Meeting
  - February - Good the Bad and the Ugly – .Sandy Brawner
  - March -
  - April -
  - May – the Artzy Chameleon – Randy Bendler
  - June – Party – note change due to availability of our May presenter
  - July – no meeting – perhaps hold social event ..... lunch together etc.
  - August - Sit’N’Sew – Penny to check availability of her club house
  - September – Paula Barnes – National Teacher – lecture and class
  - October
  - November
  - December – Christmas Party
  - The Program chair and the board discussed ideas for other meeting topics Robin and Stephanie have lists
  - Stephanie and Robin to work together on Survey questions
- Miscellaneous:
  - It was suggested that we display the prayer flags we created in 2018 at the quilt show. Sharon K. will inquire with the Quilt Show Committee and Robin will consult the membership.

**Adjourned:** 9:00 PM

**Next meeting:** TBD